



Chronic Early
Absenteeism &
Truancy Reduction
Initiative



Memo

To: Newport Area Community Businesses
From: Eddie Merritt Jr. - Attendance Officer, Newport Public Schools
Date: September 2014

Hello,

My name is **Eddie Merritt Jr.** and I am the Attendance Officer for the Newport Public Schools. As you know, it's important for students to attend school **every day**. The Newport Partnership for Families in collaboration with the Chronic Early Absenteeism & Truancy Reduction Initiative and Newport Public Schools have come together to help create awareness in the community.

It's our hope that we can enlist the help of community members to please contact us should you notice a child of school-age hanging around or visiting your establishment, during school hours.

Please don't confront the students, contact me at your convenience.

I have included flyers for the patrons of your establishment; please let me know if you need more copies.

Thank you in advance, your cooperation is greatly appreciated.

A handwritten signature in black ink, appearing to read "E. Merritt Jr.", written over a light gray circular background.

Eddie Merritt Jr.
Attendance Officer, Newport Public Schools
Office: 401-846-6994
Cell Phone: 401-862-5284
Email: emerrittjr@NPSRI.NET

