

It shall be the policy of the Newport School Committee to authorize the use of school buildings and grounds by public, semi-public and private not for profit agencies, as verified by 501 (C)3 certificate. The Superintendent shall report to the School Committee on a monthly basis any and all uses of school facilities.

The Superintendent of Schools shall be empowered to grant the use of school buildings and grounds within the following guidelines:

1. The use of school facilities must not conflict with the function or purpose of the School Department.
2. The using agencies must assume all legal responsibilities and necessary costs resulting from its activities.
3. Agencies other than those specifically exempted by the School Committee must present the Newport School Department an accident and liability policy insuring the agency and the Newport School Committee, the Newport School Department, and the City of Newport for and from any liability for personal injuries and/or property damage which may result during the time the agency is using the facilities of the Newport School Department. The minimum amount of coverage shall be \$200,000 for property damage, \$1,000,000/\$2,000,000 for liability and \$10,000 for medical payments.
4. An adult supervisor, as designated by the using agency and approved by the Director of Property Services, must be present at all times.
5. Organizations using the school facilities are required to provide police officers and fire fighters as may be needed in accordance with existing police and fire regulations.
6. Fifty percent (50%) of the fees realized from the rental of facilities shall be held in the asset protection account.

**History:** GCQD, 1978

**Amended:** 12/08/2009;

**Amended:** 1<sup>st</sup> Reading 10/08/2013; 2<sup>nd</sup> Reading & Adoption 11/12/2013