

School Facilities may be named after geographic sections or persons who have attained prominence locally or nationally, particularly in the fields of education, science, art, or public affairs.

The School Committee believes that naming school facilities, such as buildings, athletic facilities, libraries, auditoriums, and other special purpose rooms is a matter of great importance and deserves careful consideration. The Committee will give preference to those individuals who have made significant contributions to education and to the community and whose record of service is such as to inspire pride and inspiration to those using the facility involved.

The names of elected officials will not be considered until two years have elapsed from the date that they leave elected office.

Before establishing a name for a new facility the School Committee shall appoint an ad-hoc advisory committee comprised of members of the school community. Normally this sub-committee shall include:

- two members of the school committee to serve as chair and vice-chair of the sub-committee;
- at least four members, representing a broad cross section of the community;
- a staff member, and a secondary student

The sub-committee shall submit a list of at least five and no more than seven names for the school facility to the Superintendent who shall forward the same to the School Committee with his or her recommendation. Final selection of a name from this list is the responsibility of the School Committee.

The ad hoc committee shall observe the following guidelines:

- The name should be easily identifiable with the school.
- If the name is geographic it should be a name familiar to the area where the facility is to be located.
- It should have significance for the students who shall attend the school

History: FF, FF-R, June 9, 1992