

Policies

Newport Public Schools Instructional Resources & Materials - Field Trips

No. 6392

Page 1 of 2

It is the policy of the Newport School Committee to encourage field trips that positively contribute to the academic curriculum.

The Superintendent shall delegate to the various school principals the responsibility for evaluating and approving field trip proposals.

Since there will also be a limited system-wide budget for field trips, those trips that can be accomplished within a single day will be preferred.

All students participating in field trips shall have written permission from their parent(s) or guardian(s).

Overnight field trips must be approved by the Superintendent and be reported to the School Committee in advance.

The annual budget shall contain an allocation of field trip resources for each school. Upon approval of the School Committee, special fund raising efforts may be permitted for supplementing a school's field trip budget.

Teachers shall submit requests to the building principal for approval well in advance of the contemplated trip. The trip should supplement, not supplant, the regular school program for the class involved. The trip should have well-defined objectives and protocols for evaluating the trip.

The principal shall evaluate each request and approve those that meet the above criteria and for which bus transportation, if necessary, is available within budgetary allocations for the school.

Volunteer chaperons who have signed a Waiver Of Liability And Assumption Of Risk Form may be used to assist school staff on field trips. All chaperones must be reviewed and approved by the Principal.

Students may take a maximum of two field trips each quarter.

Students who are failing two or more subjects will be ineligible to participate. Failure lists will be issued to department chairs at the end of each quarter. (All students will be eligible first quarter.) It will be the responsibility of the field trip coordinator to review the list to eliminate and not issue permission slips to ineligible students.

They will give the list of ineligible students to department chairs who will assign these students to classes or studies within their departments.

Policies

Newport Public Schools

No. 6392

Instructional Resources & Materials -

Field Trips

Page 2 of 2

Students going on field trips that involve boat trips will be required to wear life jackets. While the use of life jackets may be optional on some boats, it should be made clear ahead of time that Newport students will be required to wear life jackets.

History: IICA, 1978