

Policies

Newport Public Schools Students – Administrative Policies - Missing Persons Rights

No. 5150

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The Newport School Department shall follow all State and Federal guidelines in dealing with requests for information on missing persons.

The school district shall employ the following procedures when receiving a written request for information on missing persons:

1. School personnel receiving the request shall immediately notify the building principal.
2. The building principal shall immediately inform the Superintendent and notify the local police or the missing children information center (RI State Police).
3. The school shall retain the original written request.

The school district shall employ the following procedures when receiving a missing person request by someone in person:

1. School personnel receiving request shall immediately notify the principal.
2. School personnel shall note the physical description of the person making the request.
3. The local police or the missing children information center (RI State Police) shall be immediately notified.
4. School personnel shall require the person making the request to fill out a form indicating: name, address, telephone number, and relationship to missing person. These forms will be provided at each school.

References

RI Gen. Laws § 42-28.8-7

RI Gen. Laws §16-71-1 et seq.

Family Educational Rights and Privacy Act of 1974

RI Gen. Laws § 16-12-4

RI Gen. Laws § 16-21-9