

# Policies

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**Newport Public Schools**

**No. 2420**

**Administration - Risk Management -**

**Communications of Emergency Incidents to  
the School Committee**

Page 1 of 1

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Whenever outside emergency assistance is provided at any school--such as the police or the rescue squad-, the Superintendent shall be informed as soon as possible by the Principal or other responsible member of the staff. The Superintendent shall forthwith cause all the members of the School Committee to be informed.

If relevant information regarding the incident comes to the attention of the Principal or Superintendent following the initial report to the School Committee, the additional information shall be forwarded forthwith to the Committee members.