

**Newport Public Schools  
Teacher Evaluation Calendar 2019-2020**

<b>Dates</b>	<b>Element</b>	<b>Description</b>
<b>September 9- October 25</b>	<b>Beginning-of-Year Conferences</b>	Professional Growth Plans should be submitted in advance of this conference. Teachers' plans for SLOs will be discussed though they will not have to be finalized at this time. <b>Performance Improvement plan(s) Developed and implemented. If teachers are being evaluated and have not met with an administrator please contact them Teachers should inform TAN</b>
<b>November 12</b>	<b>SLO submission deadline</b>	Teacher SLOs should be submitted to your administrator by this time.
<b>November 19</b>	<b>SLOs approved by an administrator</b>	SLOs should be approved by your administrator by this time. Note that some teachers may need to make additional revisions beyond the deadline are progressed Goal(s). <b>Assistant Superintendent will send a reminder of Teachers being evaluated</b>
<b>December 3</b>	<b>SLO revision deadline</b>	Any SLO revisions should be submitted by this time (if applicable). <b>Performance Improvement Plan Goals-progress monitored change of Intervention if no progress.</b>
<b>January 28</b>	<b>NON TENURED TEACHERS Completion of one announced and one unannounced observation (minimum) of non-tenured teachers. Completion of Mid-Year conference for non-tenured teachers</b>	At least one announced and one unannounced classroom observation should be completed by this time. In some cases, additional observations may have been conducted during this timeframe. <b>Teachers should be informed if there is a potential of an ineffective or developing score. The necessary supports will be discussed at time.</b>
<b>February 4- March 10</b>	<b>Mid-Year Conferences ALL Tenured Teachers (a minimum of one observation should be completed)</b>	This conference should include a discussion of classroom observation feedback to date, progress/concerns on SLOs and PGP. <b>Performance Improvement Plan Goals progress monitored.</b>
<b>March 17 -May 29</b>	<b>Completion of additional observations (each teacher will have between 1 &amp; 4 classroom observations as determined by the Differentiated Evaluation Process) *if beyond May 29<sup>th</sup> mutually agreed upon.</b>	At least one additional unannounced observation should be completed by this time (if required). In some cases, additional observations may have been conducted during this timeframe. <b>Performance Improvement Plan Goals progress monitored.</b>
<b>May 5- June-10</b>	<b>SLO and Artifact deadline Revise Evaluation Calendar for the next year</b>	SLO data/results and artifacts Uploaded to Frontline at this time <b>Performance Improvement Plan Goals progress monitored.</b>
<b>May 10- June12</b>	<b>End-of-Year Conferences Referral to the TEST, Teacher Support Team and development of a support plan.</b>	This conference should include summative performance feedback on Professional Growth Plans, Professional Practice, Professional Foundations, and Student Learning Objectives. At this time, teachers and principals will begin to plan ahead for the following year together. Final notification on Performance Plan for the following school year.